

INDIANAPOLIS HIKING CLUB
November 19, 2013
6:30 – 8:35 pm
Location: Athenaeum - 401 East Michigan Street

Regular Board Meeting Minutes

Members Present: President: John Gaebler
Vice President:
Pathfinders: Ed Wright
Treasurer: Kathy Whalen
Secretary: Cecilia Keller
Membership: Mary Williams
Mileage: Jane Hilaire
Publicity: Katy Smith
Publications: Karen Zimmerman
Social Committee: Sue Bullock
Electronic Media Director: Shannon Bennett
Conservation: Jim Rench
Directors: Richard Braun, Jeff Edmonson,
Michele Kestle, Kathy Oguss

IHC board meeting was called to order by President John Gaebler at 6:30 pm, November 19, 2013.

Approval of last meeting's minutes:

October 15, 2013's minutes, taken and distributed by Cecilia Keller, were brought up for approval by President John Gaebler. Motion was made by Jeff Edmonson to accept the minutes, seconded by Ed Wright. All voted in favor of accepting the minutes.

Financial Matters:

Balance as of November 19, 2013: \$15,313.42

Total net worth as of November 19, 2013: \$15,109.42

Complete report as submitted by Kathy Whalen will be placed in the secretary's file for future reference. Jeff Edmonson motioned for acceptance of the financial report, Katy Smith seconded. All voted in favor of accepting the financial report as presented.

The following bills were submitted to the board for approval:

Payee

Karen Zimmerman	\$231.10	Letterhead and notecards
Jane Hilaire	\$ 27.60	Postage
Mary Williams	\$ 21.61	Badges
" "	\$ 11.97	Postage
Bob Kriz	\$ 50.00	Award jacket

Jim Rench said the invoice for the awards jackets totals \$1560.54, which was previously approved. It was agreed to send a check to Bob Kriz, in the amount of \$50, to pay for his jacket as a thank you for donating the awards jackets.

Motion was made by Kathy Oguss to have Kathy Whalen pay the above bills including \$50 to Bob Kriz, seconded by Katy Smith and approved by all board members present.

Jane Hilaire said that we need to order additional patches for 300 miles and 500 miles. The cost for 100 300-mile patches and 100 500-mile patches, including shipping and handling comes to \$193. Mary Williams moved to pay for the patches, Michele Kestle seconded. All voted in favor of approving this expenditure.

COMMITTEE REPORTS

Mileage/Membership:

Jane Hilaire reported 13 members received mileage awards this month. Badges will be distributed by Mary Williams.

Mary Williams presented to the board 9 new member names and 5 reinstatements.

Motion was made by Katy Smith for acceptance of the new members, Jeff Edmonson seconded. Approved by all board members present.

Publicity:

Katy Smith reported the IUPUI health fair was successful and had a lot of traffic. It was mentioned that the fitness section has not been in The Indianapolis Star recently. Katy said a new person will be doing that feature and that new columns will appear in the Thursday and Sunday papers. She reported that we are running out of IHC brochures to hand out at these events. Brochures are \$309.99 for 500 or \$399.99 for 1,000. New brochures and/or a rack card need to be designed including a QR code. Katy and Karen Zimmerman will work on the design, and we will discuss what we want to order at the next meeting.

Publication:

Karen Zimmerman distributed the new stationery and note cards.

Electronic Media:

Shannon Bennett reported 387 likes on Facebook

Awards Committee:

John will send a thank you note to Bob Kriz for his generous donation for the award jackets.

Social:

Sue Bullock said she will accept money for the Christmas party up to and including the day of the party. 111 people have signed up so far.

Sue has talked with our insurance carrier, and we have been issued a Certificate of Insurance to cover the Christmas party.

Pathfinders/Webmaster

Ed Wright said the new schedule and Trailblazer are ready to go on the website. A motion was made by Jeff Edmonson to approve the new schedule, seconded by John Gaebler, approved by all Board members present.

The new dog hike form is available on the website.

UNFINISHED BUSINESS:**Dog Hikes:**

After the first dog hike, Ed Wright and Susan Roberts will evaluate the experience. We will discuss having future dog hikes after the evaluation.

Top 10 By 2025 Difference Maker Application:

Jeff Edmonson is ready to submit the application for the Difference Maker award. John Gaebler will be the contact person. Motion was made to submit the application with a change referring to "senior" center, not "community" center by Karen Zimmerman, Kathy Whalen seconded, all board members present approved.

Audit Report

John Gaebler circulated a copy of the audit report done by Linda Zappia, Jim Robinson and Ron Mutzl. Everything was in order. The auditors recommended we appoint a committee to help with the next audit identified in June or July and that a person other than the Treasurer should

start gathering documents earlier than October. There was discussion about how to handle the document requests in the future. Ed Wright suggested that we save the Board meeting minutes and the bi monthly Financial report in the Archives section of the website, rather than copying them for next year's Audit Committee. A motion was made, seconded and approved by all present to begin saving the minutes and financial reports on the website, effective with the October 15th Board meeting. Karen Zimmerman will look into organizations, such as the state museum, which archive documents for organizations.

Donation Indianapolis Cultural Trail

We received a thank you note from the Indianapolis Cultural Trail for our donation.

NEW BUSINESS:

Buddy Hikes

John Gaebler received an e-mail from a social worker at Wishard Hospital regarding referring patients for buddy hikes. There was discussion concerning liability if this was a club-sponsored activity. Jeff suggested that we could announce this to membership as a volunteer activity and that they should contact this person if they are interested. John will get more information. No action at this time.

Club Historian

The need for a club historian was discussed. No one has had this position since Bill Larrison passed away. Mary Ann Layman and Pat Lawler have expressed an interest in doing this. John Gaebler made a motion to create a new appointed Board position entitled "Club Historian" and to ask Mary Ann Layman to accept the appointment. The motion was seconded and approved by all present. John will also approach Pat Lawler about assisting Mary Ann.

Hikes During Club Social Events

There was discussion about whether to allow hikes to be scheduled during club social events, such as the Christmas party. Everyone agreed that we are a hiking club and people who want to lead hikes should be able to do so. Motion to okay hikes during club social events was made by John Gaebler, seconded by Katy Smith and approved by all present.

Place and time of next meeting:

President John Gaebler confirmed 6:30 pm, December 17, 2013, at the Athenaeum as the time and place for the next board meeting.

Katy Smith motioned for the meeting to be adjourned at 8:35 p.m., Sue Bullock seconded.

Approved by all board members present.