

Minutes
Indianapolis Hiking Club Board Meeting
Date: January 21st, 2021

Present:Jean Ballinger, Marti Burton, Mervyn Cohen, Phil Coons, Harold Crooks, Pat Lawler, Mary Barbara Miller, Phil Smith, Susan Sievers, Barb Strite, Kathy Whalen, Ed Wright, Anne Heighway, Rick Wortman, Lori Showley and Karen Zimmerman

Minutes:The minutes of the December 2020 meeting were approved.

Treasurer's Report: Kathy Whalen reported a balance and net worth of \$19,830.86 as of 21st January 2021. Kathy also submitted the First Quarter Report for 2020-2021. No significant problems were identified.

The treasurer's reports were approved.

Bills submitted for payment and approved by the Board were:

<u>Payee</u>	<u>Amount</u>	<u>Reason</u>
Barb Strite	\$48.36	Award badges

Members

The new members are Maria Bandy and Martha Stowers.

The club now has 483 members compared to 504 members on the same date last year

Committee Reports

Membership

Efforts to reach non-renewing members

Phil reported that each year the club gains approximately 50 new members and loses about the same number. This year we have lost more members than we have gained. This is probably because of COVID-19.

Reinstatement

Karen suggested that there is a need to change our policy about reinstatement of members. Some of these members come and go. Their records are difficult to find and updating their activities and mileage takes much time.

New Policy

Phil Smith proposed, and Marty Burton seconded a motion.

The Indianapolis Hiking Club remove the category of reinstated member.

The Board approved the motion by a vote of 14 to 1

Ed will make sure that the that appropriate changes are made on the website and on the membership application form, to reflect this new policy.

Conservation

No new information.

Publicity—Meet-up report.

Susan gave a detailed report from her committee.

The benefits of joining would be increasing awareness of our hiking club and an opportunity to gain new members.

The Board approved spending \$98.94 for a six-month trial membership.

Ed and Susan will draft the outline of a new static web site. This will be discussed at the next board meeting.

If we are to keep updating the site with upcoming events, we would need a specific volunteer to manage the site.

Barbara agreed to be the contact person for providing a more information to a people with interest.

Ed said that he would wait until our April/ May schedule to start the meet up

Pathfinder

It was emphasized that any cancelled hike is the decision of the hike leader and not of the board.

The new February/ March schedule was approved. The COVID policy will be unchanged except for addition of the need for people who have received vaccine, to continue wearing their mask.

Publications –

Nil

Webmaster

No additional information.

Electronic Media –

There are 2182 Facebook followers, and 2064 Facebook likes. Phil is now welcoming new Facebook followers/likers on the Facebook page.

Social

Pat reported that she has distributed all the 25-year membership plaques except for one. These have been well received.

Historian

Starting work on the history summary for the 65th anniversary booklet.

Discussion Items**Audit**

The audit report submitted by Mike Khalil is attached as an Appendix. No discrepancies were identified.

The report was approved

Place and Time of Next Meeting: The next board meeting will be Thursday, 18th February at 1:00pm

Respectfully submitted,
Mervyn Cohen for Konnie Schlechte, Secretary

Appendix 1. Audit Report

Date: January 16, 2021
To: Indianapolis Hiking Club Board of Directors
From: Mike Khalil
Subject: Indianapolis Hiking Club Audit for 10/1/19 - 9/30/20

On January 6th I met with John and Konnie Schlechte to complete the Indianapolis Hiking Club audit for the 2019-2020 fiscal year. This work consisted of matching expenses approved at each board meeting (as shown in the board minutes) to an actual receipt from a vendor. We were able to reconcile all of the expenses without any discrepancies.

Separately from the meeting with John and Konnie, I matched Kathy Whalen's handwritten ledger accounting sheets, which are an itemized list of monies received and spent, to the following documents:

1. The financial statements presented at each monthly board meeting from October 2019 through September 2020.
2. Deposits and expenditures shown in the Club's monthly bank statements from Fifth Third Bank.

As a result of this work, I believe the monthly financial statements presented at the board meetings and for the club's fiscal year accurately represent the financial condition of the Club. It should be noted that this audit may not be consistent with one that would be done by a professional accounting firm.

The audit was assisted by having information maintained on the club's website. Having minutes from prior board meetings proved helpful when I needed to reconcile some of the transactions. Without having to contact Kathy, I could view the minutes online to confirm various bills that were approved for payment.

I want to thank Kathy for her assistance in completing the audit. The documents she gave me had enough detail to allow a reconciliation of all income and expenses. Before sending this memo, she and I discussed several minor items that helped with my understanding of her notes but had no impact on the results.

I want to also thank John and Konnie for their assistance in completing this audit. During my meeting with them, they searched through Kathy's records to find the necessary items when I asked for a different document to match what was shown in the board minutes and financial statements.